

Smt.J.P.Shroff Arts College, Valsad.

The Annual Quality Assurance Report (AQAR) of the IQAC

Year-2015-16

Part – A

I. Details of the Institution

1.1 Name of the Institution	Smt.J.P.Shroff Arts College, Valsad. 396001
1.2 Address Line 1	Shri. Morarji Nagar
Address Line 2	College Campus, Tithal Road
City/Town	Valsad.
State	Gujarat
Pin Code	396001
Institution e-mail address	ipsacoll@yahoo.com
Contact Nos.	(02632) 240049 (02632) 243909
Name of the Head of the Institution:	Prin.Dr.G.M.Butani
Tel. No. with STD Code:	02632-243909
Mobile:	9925043144
Name of the IQAC Co-ordinator:	Prof.Dr.Rashmi B.Desai
Mobile:	9979436303 , 8155045785

IQAC e-mail address:

Dr.rashmidesai@yahoo.co.in
Jpsac.iqac@yahoo.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

GJCOGN13866

1.4 Website address:

jpsartsvalsad.com

Web-link of the AQAR:

Nil

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.54	2009	June 14,2014
2	2 nd Cycle	B	2.78	2015	April 30,2020
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

26/06/2009

1.7 AQAR for the year (for example 2010-11)

2015/16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011) - **Nil**

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Veer Narmad South Gujarat University, Surat

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University -

University with Potential for Excellence - UGC-CPE

DST Star Scheme - UGC-CE -

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

03

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

02

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

02

2.8 No. of other External Experts

01

2.9 Total No. of members

16

Composition of IQAC

Chair Person: Principal G.M.Butani

IQAC Co-ordinator: Prof. Dr.R.B.Desai

No. of Teacher: Prof. Dr.K.A.Vyas

Prof.J.J.Patel

No. of Student: Ms. Rashmi Mishra

Mr.Vinay Tailor

Administrative Staff : Mr.A.L.Patel

Mr.D.M.Barot

Management representatives: Mr.J.D.Desai

Dr.S.I.Marjadi

No.of Alumni: Ms. Rina Tandel

Mr.Ganesh Patel

Community representative: Mr. R.F.Desai

Prof.P.N.Desai (Reti.)

Employers/Industrials: Mr.P.Gangwarkar

Mr.P.A.Patel

No. of other External Experts: Prin.V.A.Desai

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- A meeting of IQAC members was held in the beginning of the term
- ‘Praveshotsav’ was organized to introduce new students with the teachers and various activities and facilities of the college
- A workshop was organized on ‘**Preparing Curriculum Vitae**’ for the students
- Mr.Dipesh Shah delivered a lecture on “**Career Opportunities for Arts Graduates**”

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Sr.No.	Plan of action	Achievements
1.	To Start one week training in cookery.	Dr.R.B.Desai will start week training in cookery for the students of our college.
2.	To promote research activities in the college.	We are planning to organize three day workshop on preparing research proposal for Major / Minor Project. Prof.Dr.R.B.Desai sent a proposal for Major Research Project on “ Developing a Module and Impart Training to the Mentally Challenged students ” to ICSSR, New Delhi
3.	To restart UGC Coaching Centre for entry in Service & NET/SLET exams for SC, ST, OBC students.	UGC has sanctioned the grant for NET, SLET Exams Coaching Centre and Entry in Service.

* Attach the Academic Calendar of the year as Annexure.

Month	Plan of action
July	To hold a meeting
August	To arrange a lecture
January	To organize a workshop

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- Our Campus director Dr.Sunilbhai Marjadi and Joint Secretary Mr.Janakbhai Desai appreciated the activities done by the IQAC.
- A committee was formed comprising of the Principal and retired professors to give guidance for ensuring the quality of the institution.
- The above committee encouraged us and gave suggestions for the development and betterment of our college.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-			
PG	04			
UG	07			
PG Diploma	-			
Advanced Diploma	-			
Diploma	-			
Certificate				04
Others	-			
Total	11	Nil	Nil	
Interdisciplinary				
Innovative	UDISHA Seminar on Personality development, Workshop arranged for Preparation of curriculum vitae for students Organized Job fair and Campus Interview			

Note: - Papers of **journalism** in Gujarati compulsory and **Pratyayan** in special are introduced at U.G level.

- 1.2 (i) Flexibility of the Curriculum: √ CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

I Flexibility of the Curriculum

UG : 1.Core

Sanskrit
Hindi
Gujarati
English
Economics
Psychology
Home Science

2. Elective

Sanskrit
Hindi
Gujarati
English
Economics
Psychology
Home Science
Family and Community Service
Political Science

3. P.G

Sanskrit
Hindi
Gujarati
Home Science

B.A.(Sem:I & II)

1. Environmental Studies
2. Family Studies
3. Human Rights
4. Impact of Modernization on Literature

B.A.(Sem:III & IV)

1. Population Education
2. Principles of Literary Criticism
3. Major Revolutions of the world
4. History of Indian Culture
5. Linguistics
6. Local Self Government
7. Regional Planning
8. History of Science

The Institution also offers the following Core Allied subjects.

1. Sanskrit (CL)
2. Statistics
3. Family Life Span

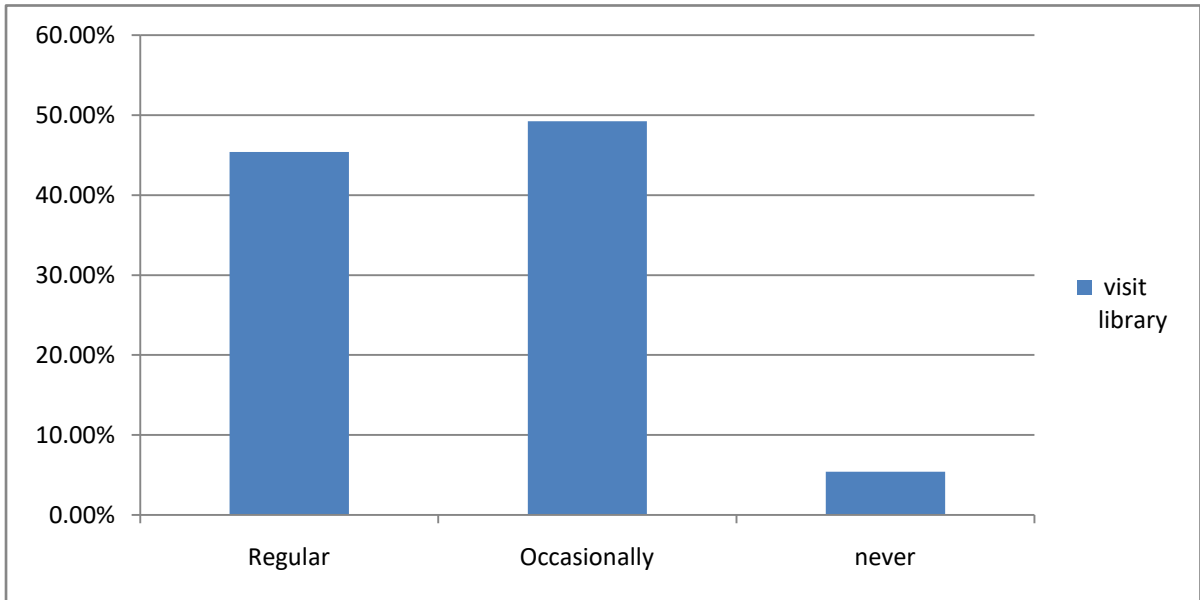
1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

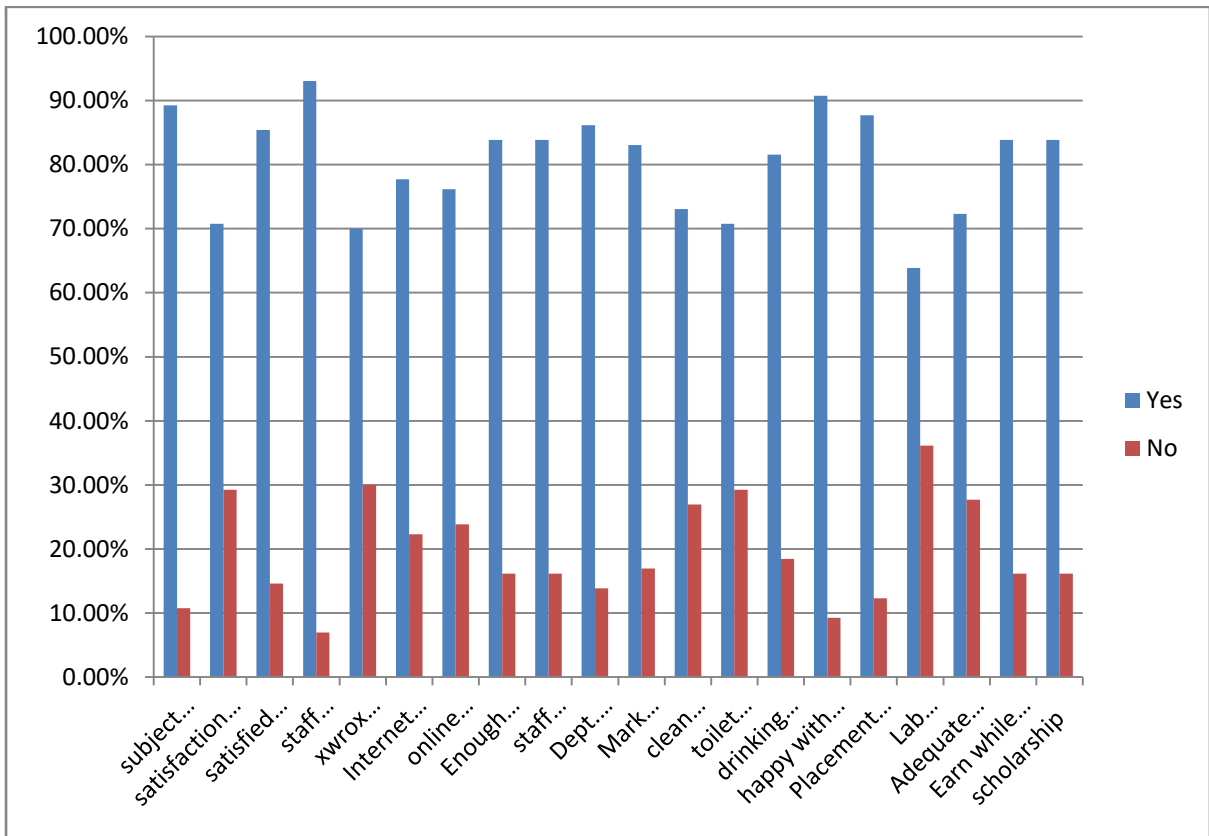
Sr No	Name	Percentage
1.	Dr.G.M.Butani (Principal)	-
2.	Dr. R.B. Desai	99.16
3.	Prof. R.S.Parekh	86.6
4.	Prof. U.Z.Patel	83.1
5.	Prof. V.R.Patel	85
6.	Dr. H.A.Parmar (HOD)	100
7.	Dr. D.J.Tandel	90.1
8.	Dr. A.N.Patel	84.3
9.	Prof. G.K.Patel	82

10.	Prof. B.C.Sable (HOD)	96.2
11.	Dr. A.B.Patel	88.2
12.	Prof. S.D.Garasia	98.2
13.	Prof. S.R.Saravia (HOD)	96.5
14.	Prof. A.M.Patel	85.4
15.	Dr.B.Y.Desai	99
16.	Prof. B.B.Desai (HOD)	89
17.	Dr. S.N.Solanki	94
18.	Dr. B.C.Patel	87
19.	Dr. B.M.Thakor	97.6
20.	Dr. N.P.Mageazine	91.6
21.	Prof C.N.Patel	93
22.	Dr. K.A.Vyas (HOD)	99.75
23.	Dr. J.S.Joshi	91.6
24.	Prof. N.B.Patel	92.2
25.	Prof. J.J.Patel	83.2
26.	Prof. S.L.Rot (HOD)	84.4
27.	Dr. G.N.Patel	92.3
28.	Prof.J.J.Vashi	74.4
29.	Prof. S.J.Shelat	75.6
30.	Prof. K.C.Patel (Part-time)	85.4
31.	Prof.S.R.Raval (Part-time)	86.4
32.	Ms.A.A.Mahto	92.2
33.	Ms.N.J. Mistry (Adhoc)	92.5
34.	Prof.V.P.Dhillon	85.2

Annexure: Feed Back of Students for Library Visit



Annexure: Feed Back of students for overall rating of college in percentage:



1.4 Whether there is any revision/update in syllabi, if yes, mention their salient aspects.

Yes, the syllabus is revised every three years in respective Board of studies. All the Heads of the departments are members of the Board of Studies and they take active part in deciding upon the syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

Total	Asst. Professors	Associate Professors	Professors	Others
35	31	-	-	04 (Adhoc)

2.2 No. of permanent faculty with Ph.D.

14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

Visiting
10

Temporary/
Adhoc - 03

Total -
13

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	10	
Presented papers	06	48	
Resource Persons		2	5

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Using Smart board
- Show movies
- LCD Projector

2.7 Total No. of actual teaching days during this academic year

226

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- ❖ The Institution shows answer sheets to the students and if they have any grievances they are redressed by the concerned professors. Not only that the teachers guide the students about how to write answers and score good marks.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

09

2.10 Average percentage of attendance of students

80.39%

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	Pass %	ATKT
Sem-I	323	16 (4.95)	125 (38.69)	166 (51.39)	-	-
Sem – II	375	22 (5.86)	141 (37.6)	142 (37.86)	-	70 (18.66)
Sem – III	276	16 (5.79)	95 (34.42)	160 (57.97)	-	-
Sem-IV	264	17 (6.43)	101 (38.25)	116 (43.93)	01 (0.37)	29 (10.98)
Sem-V	429	42 (9.79)	195 (45.45)	120 (27.97)	-	-
Sem – VI	409	57 (13.93)	174 (42.54)	177 (43.27)	01 (0.24)	-
MA-I	193	05 (2.59)	163 (84.45)	25 (12.95)	-	-
MA-II	201	74 (36.81)	91 (45.27)	13 (6.46)	-	17 (8.45)
MA-III	148	04 (2.70)	119 (80.40)	25 (16.89)	-	-
MA-II	146	76 (52.05)	66 (45.20)	03 (2.05)	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Various committees are made to Carry out proposed activities
- Special activities are planned under the “ Saptadhara-KCG state government initiative for the purpose of overall development of the students.
- At the end of the year the reports are collected and analysed.
- The college magazine “ Shailaja” is published every year.

SMT.J.P.SHROFF ARTS COLLEGE,VALSAD.

YEAR 2015-16

(VARIOUS COMMITTEE)

President

Prin.Dr.G.M.Butani

Vice President

Dr.R.B.Desai

General Secretary

Kartik Joshi

1. Finance and Students' Welfare Committee

Chairperson : Dr.D.J.Tandel

Co- Chairperson : Dr.B.C.Patel

2. Gymkhana Committee :

Chairperson : Dr.G.N.Patel

Co- Chairperson : Prof.K.C.Patel

11. Examination Committee:

Chairperson : Prin.Dr.G.M.Butani

Co- Chairperson : Dr.R.B.Desai

12. Discipline Committee:

Chairperson : Dr.R.B.Desai

Co- Chairperson : Prof.B.C.Sable

3. Cultural Committee :

Chairperson : Prof.S.R.Saraviya
Co- Chairperson : Prof.J.J.Patel

4. Literary Debate and Eloquence Committee :

Chairperson : Dr.S.N.Solanki
Co- Chairperson : Prof.R.S.Parekh

5. Red - Ribbon Committee :

Chairperson : Dr.A.N.Patel
Co- Chairperson : Prof.G.K.Patel

6. Eco Club :

Chairperson : Dr.G.N.Patel
Co- Chairperson : Prof.N.B.Patel

7. Women Empowerment Committee :

Chairperson : Dr.R.B.Desai
Co- Chairperson : Dr.B.C.Patel

8. Women's Development Cell :

Chairperson : Prof.R.S.Parekh
Co- Chairperson : Prof.B.B.Desai

9. Women's Health Care Cell :

Chairperson : Dr.J.S.Joshi
Co- Chairperson : Prof.S.R.Raval

10. Time Table Committee :

Chairperson : Prof.C.N.Patel
Co- Chairperson : Prof.A.M.Patel

22. Tour and Travels :

Chairperson : Prof.B.Y.Desai
Co- Chairperson : Dr.B.C.Patel

13. Career Guidance Committee:

Chairperson : Dr.R.B.Desai
Co- Chairperson : Prof.A.N.Patel

14. Customer Care Committee :

Chairperson : Prof.B.C.Sable
Co- Chairperson : Prof.A.B.Patel

15. Study Circle :

Chairperson : Prof.B.B.Desai
Co- Chairperson : Dr.N.P.Magazine

16. Wall – Magazine Committee :

Chairperson : Prof.R.S.Parekh
Co- Chairperson : Dr.S.N.Solanki

17. Youth Forum :

Chairperson : Dr.B.M.Thakor
Co- Chairperson : Dr.J.S.Joshi

18. Remedial Coaching Class :

Co-ordinator - Dr.B.Y.Desai

19. NET/SLET, Entry in Service Coaching:

Co-ordinator- Prof. S.L.Rot

20. Library Committee :

Chairperson : Dr.D.J.Tandel
Co- Chairperson : Prof.B.B.Desai

21. Internal Marks

B.A. 5,6 : Dr.B.M.Thakor
Prof.J.J.Vashi

B.A. 3,4 : Dr.J.S.Joshi
Prof.S.J.Shelat

B.A. 1,2 : Prof.J.J.Patel
Prof.K.C.Patel
Prof.S.R.Raval

23. Planning Forum :

Chairperson : Prof.R.S.Parekh

Co- Chairperson : Prof.K.A.Vyas

24. Research Development :

Chairperson : Dr.N.P. Magazine

Co- Chairperson : Prof.S.N.Solanki

25. Magazine Committee :

Chairperson : Prof.V.N.Patel

Co- Chairperson : Prof.S.D.Garasiya

26. Gyandhara

Chairperson : Dr.H.A.Parmar

Co- Chairperson : Prof.S.D.Garasiya

27. Kalakaushalya Dhara :

Chairperson : Prof.R.S.Parekh

Co- Chairperson : Dr.B.Y.Desai

28. Sarjanatmak Abhivyaakti Dhara :

Chairperson : Prof.U.Z.Patel

Co- Chairperson : Prof.V.N.Patel

29. Vyayam, Yog, Khelkud Dhara :

Chairperson : Prof.K.A.Vyas

Co- Chairperson : Prof.S.L.Rot

30. Geet-Sangit Nrutya Dhara :

Chairperson : Dr.S.N.Solanki

Co- Chairperson : Prof.S.D.Garasiya

31. Natya Dhara

Chairperson : Prof.B.Y.Desai

Co- Chairperson : Prof.C.N.Patel

32. Samudayik Sevadharma :

Chairperson : Dr.A.N.Patel

Co- Chairperson : Prof.G.K.Patel

33. AAA Committee :

Chairperson : Dr.R.B.Desai

Co- Chairperson : Prof.C.N.Patel

34.N.S.S. :

1. Prof.A.N.Patel

2. Prof.G.K.Patel

3. Prof.S.J.Selat

4. Prof.J.J.Patel

35. N.C.C :

Prof.K.C.Patel

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	03
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others 3 days workshop for preparing Major and Minor Research Project Proposal	03

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	07	-	15
Technical Staff	Nil	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ A research study room was provided to the research students
- ❖ Dr R.B.Desai delivered a lecture on “Preparing research proposal for Major and Minor Research Project Proposal
- ❖ The college gives study leave to PhD Scholars.
- ❖ The college felicitates PhD scholars.
- ❖ All Associate professors are to prepare a list of research problems and encourage students to do research for M.Phil and Ph.D and also for various projects and term papers as part of post graduate programme.

3.2 Details regarding major projects - **Nil**

3.3 Details regarding minor projects- **Nil**

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings		01	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations **Nil**

3.7 No. of books published

Sr. No	Name of the Faculty	Title	Publisher	ISBN No
1.	Prof.A.M.Patel	“Prasist Sahitya Kruti”	Utkarsh Academy, Bhuj,Kachh	978-93-86072-12-2

3.8 No. of University Departments receiving funds from : **Nil**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

CPE

Sanctioned Grant 1 crore

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		2			1
Sponsoring agencies					

Conferences & Seminar Organized by the Institution

Sr. No	Level	Department	Date	Title	Sponsoring agencies
1.	National	Gujarati	10-11/8/2015	“Prashist Kruti ”	UGC
2.	National	Gujarati	10-11/4/2015	“Lok sahitya ma Kathageet ane GeetKatha”	Shree Zaverchand Meghani Loksahitya Kendra & Smt.J.P.Shroff Arts College,Valsad.
3.	State	Administrative Staff	19-01-2015	“Administrative Staff Development Programme”	UGC
4.	College	Political Science	5-6/12/2015	“Nature and Structure of the Contemporary Indian Democracy : Theoretical and Empirical Explorations	Smt.J.P.Shroff Arts College,Valsad.

3.12 No. of faculty served as experts, chairpersons or resource persons

05

Sr.No	Name of the Faculty	Expert / Resource Persons	Institution
1.	Prin.Dr.G.M.Butani	Resource Person	District SPIPA Coaching Centre for State and Central Level Competitive examination run by Government of Gujarat
2.	Prof.S.L.Rot	Resource Person	
3.	Dr.D.J.Tandel	Resource Person	
4.	Prof.K.C.Patel	Resource Person	
5.	Dr.R.B.Desai	Resource Person	Government Science College Chikhli 3days Workshop for preparing Research Project Proposal Sponsored by KCG Gandhinagar .

3.13 No. of collaborations

International

-

National

-

Any other

-

Nil

3.14 No. of linkages created during this year

- **Nil**

3.15 Total budget for research for current year in lakhs: **Nil**

From Funding agency

-

From Management of University/College

-

Total

-

3.16 No. of patents received this year **Nil**

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
				Ph.D Dr.Krupa Vyas (VNSGU)		

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

04

17

Sr.No	Name of the Faculty	Students registered- M.Phil	Students registered- Ph.D
1	Dr. N.P.Magazine	01	01
2	Dr.H.A.Parmar	01	08
3	Dr.S.N.Solanky	01	08
4	Dr.D.J.Tandel	-	
5	Dr.A.B.Patel	02	
6.	Dr.B.C.Patel	-	
7.	Dr.J.S.Joshi	01	

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

University Ph.D research scholarship of 18000 to
Ms. Mukesh P. Idhariya (Sanskrit)

3.21 No. of students participated in NSS events: 400

University level

06

State level

01

National level

01

International level

-

3.22 No. of students participated in NCC events:

University level

-

State level

28

National level

06

International level

-

3.23 No. of Awards won in NSS:

University level

-

State level

01

National level

-

International level

-

Note: Ms.Rashmi Mishra –SYBA Selected for Independent’s Day Parade at New Delhi.

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="01"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="-"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- One day awareness programme on Nutrition and Health Awareness is organised by the Department of Home science.
- Dr.R.B Desai, one of the trustees in Shradhdha Charitable Trust that runs Navasarjan School for Mentally Retarded, donated Rs. 1 lac for the welfare of mentally retarded students and note books to the children of slum area. She delivered a lecture on Nutrition, Health and Yoga at Mochi Samaj, Bilimora and is campaigning for body and organ donation.
- Dr.B.Y Desai donated carpets, bed spreads, bed sheets, TV, and food items to the children of resident home at Khoba, Dist. Ahwa. She donated Rs.15000 to the widows of Anavil Parivar and Rs 11000 to the Shradhdaha Charitable Trust, Valsad.
- Dr. Sobhana Solanki donated 1500000 to the Tirupati Blaji Education Trust, Udipur and distributed books and medicines to the poor children. She delivered a lecture on Women Empowerment on the International Women's Day.
- Dr. B.M Thakor has been serving as a coordinator of Rajput Samaj Seva Sangh and also of Shree Rajput Samaj Yuva Utkarsh Sangh, Valsad.

- **Samvedana :**

We have started with a drive called Samvedna where we do certain social activities for the poor,needy and under privileged students of the society. Our activities are as follows:

1. Children of Government Primary School are trained for a cultural programme by Ms. Rashmi Mishra.
2. Taught quilling to the mentally retarded children of Navsarjan School by Home Science Department.

3. Imparted training in making plastic and acrylic hangings, rangoli, mats from old worn out sarees etc. to the teachers as well as children of Navsarjan School by Dr. Rashmi Desai and Dr. Bina Desai. Items prepared by them were sold at an exhibition organized by the Umiya Social Trust, Valsad.
4. We have been running Seva Ki Pathsala with a view to helping poor children with books, clothes, toys, slippers, food items etc.
5. We have been running a drive called Bachpan where our student help poor children in doing their homework and distribute pencils, slates, books etc.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	61.9298 acres	-	-	61.9298 acres
Class rooms	25	-	-	25
Laboratories	05	-	-	05
Seminar Halls	02	-	-	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	54	-	-	54
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

❖ Administration and Library services are computerized

4.3 Library services:

	EXISTING		NEWLY ADDED		TOTAL	
	NO.	VALUE	NO.	VALUE	NO.	VALUE
TEXT BOOKS	3226	225820	190	32770	3416	229236
REFERNCE BOOKS	1508	37700	24	9732	1532	47432
E-BOOKS	---	---	---	---	---	---
MAGAZINE	33	18333	---	---	---	18333
JORANAL	01	1500	---	---	---	---
DIGITAL DATABASE						
CD & VIDEO	---	---	---	---	---	---
OTHER (SPECIFY)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	54	01	21	-	01	01	08	-
Added	-	-	-	-	-	-	-	-
Total	54	01	21	-	01	01	08	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Upgradation (Networking, e-Governance etc.)

Free Computer training for Students.
Wi-Fi Facility on campus for students & staff.

4.6 Amount spent on maintenance in lakhs :

i) ICT	03 Lac
ii) Campus Infrastructure and facilities	2.23
iii) Equipments	3.06
iv) Others	13.0 for other administrative expenses 18.99 Adhoc Administrative staff salary
Total :	38.12

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Organized induction ceremony for newly admitted students of first year BA and gave information about all Students Support Service like

- Scholarship
- Activities of various committees: Cultural, Debate etc.
- NCC, NSS, Sports etc.

5.2 Efforts made by the institution for tracking the progression

- ❖ Every year we publish annual magazine **Shailaja** that includes activities done by the students as well as teachers throughout the year and progress report of the college
- ❖ Various Committees are made to monitor the academic and non academic activities.
- ❖ Feedbacks are taken from students to track the progress of quality enhancement.

5.3 (a) Total Number of students

UG	PG	M.Phil	Ph. D.	Others
932	369	06	17	-

(b) No. of students outside the state

02

(c) No. of international students

Nil

Men	No	%	Women	No	%
	238	18.29		1063	81.71
UG			PG		
Male – 198			Male – 40		
Female - 734			Female - 329		

Last Year 2014-15						This Year 2015-16					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
210	36	789	693	02	1730	216	27	535	523	02	1301

Note : Physically challenged → 01 – Open
→ 01 – ST

Demand ratio

Dropout %

UG 8.76 %

PG 0.81 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any) -

- Our four faculty were appointed as resource persons at District SPIPA center, valsad.

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

Sr. No	Date	Activities	Resource person	Total students
1.	20-7-2015	Introduction of <u>Career Oriented Magazines</u>	Dr.R.B.Desai	100
2.	16-08-2016	Orientation programme for <u>P.S.I. and A.S.I. Police Recruitment.</u>	District Employment Exchange	46
3.	28-01-2016	Seminar on <u>Career in Multimedia</u>	Prof I Gohil Prof. Kaushal Upadhayay NIMCI Ahmedabad	110
4.	5-02-2016	Seminar on <u>Opportunities for Arts Graduates</u>	Mr.Dipesh Shah	122
5.	15-02-2016	Workshop on <u>Preparation of Bio-data and How to Crack the Interview</u>	Mr.Dipesh Shah	60

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	120	22	12

5.8 Details of gender sensitization programmes

- Ms. Archanaben Desai delivered a lecture on **“ Women : Rights and Laws ”**
- Ms. Bakulabenben Ghasvala delivered a lecture on **“Psychological Problems among Teen age Girls and Their Solutions ”**
- Every faculty member (33) of our college has adopted one girl student each.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

Sr.No	Sport event	Level	Student Participated
1.	Cricket	University	03
2.	Hockey	University	03
3	Swimming	University	01
4	Cricket	National	01

5.9.2 No. of students participated and won Medals/Awards/ Trophy in cultural events

Sr.No	Event	Level	Trophy/Medals/Awards
1.	Garba	University	3 rd Prize- Trophy
2.	Folkdance	University	3 rd Prize- Trophy
3.	Best out of Waste	University	2 nd Prize- Trophy

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	02	4020
Financial support from government	553	3965007
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: College level National level International level

5.12 No. of social initiatives undertaken by the students - 03

1. Seva ki Pathsala
2. Tartu Pustak
3. Donation for Blind
4. Trained mentally challenged students in preparing doormats, glass painting and quilling.

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

- The Vision of the institution is best expressed in its emblem
“तेजस्विनावधितमस्तु”
- To actualize the potential of the college and set the benchmark in our region
- To pay back the society by turning out ideal citizens.
- To equip the students to face the challenges and competitions of modern times.

Mission

- To enable the students to relate to humanity better.
- To make the students ideal combinations of I.Q., E.Q., and S.Q.
- To inculcate positive attitude, moral values and enhance their abilities.
- To provide a disciplined and healthy ambience to grow physically and intellectually.

6.2 Does the Institution has a management Information System

Yes, Campus Director is appointed for campus development and management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ❖ As the college is affiliated to the South Gujarat University all the Heads of various departments of the college are members of the Board of Studies and they participate actively in designing curriculum.

6.3.2 Teaching and Learning

- ❖ Department of English, Hindi & Gujarati show movies based on the topics of the syllabus like **Omkara** (Othello), **Angoor** (A Comedy of Errors), **Kunvar Bai nu Mameru** etc.
- ❖ The students of Home Science Department prepare PPT on the relevant topics of the syllabus by using ICT and present seminars.
- ❖ Surprise oral test is implemented.
- ❖ Maximum ICT and multimedia are used in teaching.
- ❖ Subject wise counselling is done where the students consult the teachers for their problems related to subjects.
- ❖ Teaching is done through various audio-visual as well as various other methods like interaction, group discussion, quiz, role play etc.

6.3.3 Examination and Evaluation

- Question Bank in all the subjects is prepared.
- Reassessment and rechecking facilities are there.
- For faster results central assessment is done.

6.3.4 Research and Development

- ❖ Dr. Rashmi B. Desai delivered a lecture on “Preparation of Research Proposal for Major and Minor Research Projects ”
- ❖ Our teachers actively participate on regular basis in the Seminars /Workshop about Research programmes and Research Methodology.
- ❖ PhD and M.Phil thesis were exhibited in the library for students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ Library is computerized.
- ❖ Five computers with internet connections are available for the students.

6.3.6 Human Resource Management

- ❖ Twelve (12) visiting faculty come for P.G. Teaching

6.3.7 Faculty and Staff recruitment

- ❖ The management recruits adhoc office staff and faculty as per the posts sanctioned by the Government

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

- ❖ Committee has been formed for the admission of the students
- ❖ Admissions are done according to the norms and rules.
- ❖ An all inclusive and informative prospectus is given with the admission form.

6.4 Welfare schemes for Teaching, Non teaching and Students

Teaching	Credit Society Group Insurance
Non teaching	Credit Society Group Insurance Staff Benefit Fund
Students	College gives special scholarship and pays fees for open category students Every faculty has adopted one girl student and gives financial support if required

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	KCG Gandhinagar		
Administrative	√			

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ❖ Question Banks in all the subjects are prepared.
- ❖ Reassessment and rechecking facilities are there.
- ❖ For fast results Central Assessment at the university campus is done

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- A meeting was held on 9/2/15 of the Association to set rules and regulation for the organizing committee.
- Alumni Association is registered at Commissioner's Office, Valsad according to BPT act 1950 and society Registration Act 1860, register no-1639 and letter no-0027584.

6.12 Activities and support from the Parent – Teacher Association

- A meeting was held where parents appreciated our curricular and co-curricular activities. They also gave useful suggestions about the overall development of the institution.

6.13 Development programmes for support staff

- Our college organized UGC aided one day Seminar on **Administrative Staff Development Programme** on 19-01-2015

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Applied for "Green Campus" grant of **Rs.5 Lac** from the government.
- Students & staff plant trees every year and they are taken care by the NSS programme officers and NSS volunteers.
- Eco club arranges educational tours to jungle, botanical garden and zoo every year
- Arranged a lecture on "Waste Management" by Mr. Shashibhai Shah, Baroda.
- A small garden of Medicinal Plants is prepared by the students near Home Science Department

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- We started “**Tartu Pustak** ” programme under which every faculty exchanges various books among teachers, students and other stake holders and keeps a record of it.
- We have established a **Nutrition Counselling Centre** in the Department of Home science.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- To start Training Programme in cookery.
- To promote Research activities in the college.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- We jpeans have created a social group called **Samvedana** wherein we include all the social welfare activities done by our teachers and students.
- We have started a drive called “Tartu Pustak” where we exchange books with students and teachers.
- Every teacher has adopted a girl student and helped her socially and economically throughout the year if require.

7.4 Contribution to environmental awareness / protection

- We are planning to make fertilizers from waste.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- College results are always higher in percentage than the University results.
- Many of our professors go for national and international seminars and conferences and present scholarly papers
- In this year a student of B.A.Sem.II of Political Science Dept. Tandel Unnati H. got a prize from Univ. for scoring highest marks.
- B.A.Sem-V (1) Ahir Ashika N. Dept of Sanskrit received 2 medals and (2) Tandel Sapna K. Dept.of Economics received 3 medals from the Univ. for scoring highest marks.
- M.A. student of Sanskrit Department (1) Patel Minal K. received 5 medals and (2) Mahla Pintya K. received 1 medal from the Univ. for scoring highest marks.
- An adhoc PTI Ms. Manisha Chaudhari was appointed.
- The college organises a host of creative, cultural, intellectual, literary and social activities under the Govt initiated drive called “ Saptadhara”. Seven committees have been formed to carry out all these activities during the year and at the end of year, the report is sent to the government.
- A complete Academic and Administrative Audit “AAA” was done by the committee of knowledge Consortium of Gujarat-KCG whose Peer Team visited the college under Gujarat Government Guidance. The college received an “A” Grade and the institution was rated second in South Gujarat and first in Arts Faculty.
- Under “**Earn while you Learn**” our Home Science students make items like aprons, key chains, pots paintings, envelopes, cards, flower arrangements etc. sell them and make pocket money. They sell homemade preserved items likes squash, synthetic syrup and mukhvas etc under the “**Earn while you Learn**” scheme.
- Complaint boxes are kept in the library and in the foyer of the college and the complaints is redressed by the committee.
- The institution has Prevention of Sexual Harassment Cell. We are proud to state that though the college is co education, we never have the problem of sexual harassment. Seven committees of students Union are formed for carrying out various activities.
- At the end of the year Annual Day is celebrated along with a prize distribution ceremony where all the winners and students who get 1st class are felicitated at the hands of the chief Guest.
- The institution received a grant of Rs. 1.5 Crore under the **CPE**

8. Plans of institution for next year

Sr. No.	Plan of Action
1.	To establish Tribal Research Centre
2.	To start certificate courses in Fashion Designing and Journalism
3.	To promote research activities in the college specially Major and Minor Research projects.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____ *** _____